

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Rathinam College of Arts and Science (AUTONOMOUS)
1.2 Address Line 1	RATHINAM TECHZONE CAMPUS
Address Line 2	POLLACHI ROAD, EACHANARI
City/Town	COIMBATORE
State	TAMILNADU
Pin Code	641021
Institution e-mail address	principal@rathinamcollege.com
Contact Nos.	9597080407

Name of the Head of the Institution:

Prof. R. Manickam

Tel. No. with STD Code:

0422-4040906

Mobile:

9597080407

Name of the IQAC Co-ordinator:

Dr. R. Muralidharan

Mobile:

9894019851

IQAC e-mail address:

iqac.rcas@rathinamcollege.com

1.3 NAAC Track ID

TNCOGN13402

1.4 NAAC Executive Committee No. & Date:

EC/PCRAR/65/07-25/10/13

1.5 Website address:

www.rathinamcollege.com

Web-link of the AQAR:

www.rathinamcollege.com/AQAR2015-16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	-	2007	2012
2	2 nd Cycle	B	2.51	2013	2018
3	2 nd Cycle (Re-Assessment)	A	3.12	2016	2021

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

03/08/2007

1.8 AQAR for the year

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2013-14 submitted to NAAC on 21-12-2014
- ii. AQAR 2014-15 submitted to NAAC on 19-06-2015

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

BHARATHIAR UNIVERSITY
(COIMBATORE)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="10"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	<input type="text" value="13"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="20"/>	Faculty	<input type="text" value="6"/>
	Non-Teaching Staff	<input type="text" value="2"/>	Students	<input type="text" value="2"/>
	Alumni	<input type="text" value="2"/>	Others	<input type="text" value="10"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Choice Based Credit System (CBCS), Quality parameters in education, Accreditation process, Role of IQAC, Outcome based education, Parameters in Accrediation
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2.14 Significant Activities and contributions made by IQAC

- Motivated the faculty to pursue Minor/Major Projects
- Encouraged various Departments to organize seminars /conferences
- Moodle Awareness Programme for the faculty was organized.
- Introduced the Relative Grading System for the CIA of Autonomous batch.
- Orientation programme was conducted to newly recruited staff members
- Newsletters, magazines, Annual reports are being prepared and released
- Department wise seminars, workshops, faculty development programmes and conferences were held.
- Science exhibition was conducted for the school students with Tamilnadu Science Forum.
- Encouraged to publish Books this year in the field of their subjects.
- Academic audit has been conducted for all the departments.
- Peer Review was conducted for all staffs
- Academic and Administrative Audit (AAA) conducted prior to NAAC Visit.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">• To get the A Grade in the Reassessment of NAAC	<ul style="list-style-type: none">• The Institution attained 'A' Grade after the Peer Team Visit during 13th, 14th & 15th April 2016.
<ul style="list-style-type: none">• To Improve the Transport Facility	<ul style="list-style-type: none">• New Buses purchased and Buses has been extended to the remote places.
<ul style="list-style-type: none">• To Improve the Hostel Facility	<ul style="list-style-type: none">• Solar water heater facility in the hostel was established.• CCTV and Wi-Fi facility provided to the inmates of the hostel.
<ul style="list-style-type: none">• To Strengthen the Administration well defined standard operating procedures in all departments	<ul style="list-style-type: none">• Through IQAC, the standard operating procedures were circulated and mentored to the all the faculty members.• E-circular system introduced to support the eco-system (reducing paper).

<ul style="list-style-type: none"> To apply more research projects 	<ul style="list-style-type: none"> 42 Minor Research Proposals were submitted to UGC. EDI, Ahemdhabad sanctioned Rs.20000/- for the EAC Camp. NABARD, Chennai Sponsored Rs.50000/- for the conduct of Seminar. RGNIYD, Chennai sponsored Rs.2,00,000/- for the Skill Development program.
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** Attach the Academic Calendar of the year as Annexure. – Annexure - I*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Various recommendations of the IQAC were sent to the Governing Council for their approval.
- Arrange for feedback responses from students for quality – related institutional processes
- Design and implementation of annual plan for Institution – level activities for quality enhancement
- Development and Application of quality bench marks / parameters for the various Academic and Administrative activities of the Institution
- Retrieval of Information on various quality parameters of Higher Education and best practices followed by other Institutions
- Organization of workshops and seminars on quality – related themes and promotion of quality circles and institutions – wide dissemination of the proceeding of such activities
- Development and application of innovative practices in various programmes / activities leading to quality enhancement
- Participation in the creation of learner – centric environment conducive for quality education
- Work for the development of Internationalization and Institutionalization of quality enhancement policies and practices
- Act as a nodal unit of the Institution for augmenting quality – related activities
- Prepare focused annual quality assurance report (AQARs).
- Improvement in teaching: Along with the regular teaching aids, the use of Multimedia computers and LCD projectors were used. Audio/video equipments for ICT classrooms which include Dias, mike, cordless mike, stand, sound boxes, speakers, etc. were purchased.

- Improvement in learning abilities: The College has motivated teachers to attend seminars, conferences, workshops, refresher courses, orientation courses, Advanced trainings in computers, etc.
- The Blending of MOOC in teaching is introduced to make the students as a globally competitive.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	01	03	-
PG	5	-	5	-
UG	13	01	14	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others – M.Phil	07	-	07	-
Total	27	02	29	-

Interdisciplinary	-	-	-	
Innovative	-	-	-	

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	19
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure – Annexure - II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

A new syllabus is framed for the students admitted in the academic year 2015-2016.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Physics Department established for the new course introduced B.Sc. Physics

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
105	86	13	6	-

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
30	-	-	-	2	-	-	-	32	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	23	83	4
Presented papers	25	65	3
Resource Persons	2	1	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Members from industries acted as a resource persons annexed in the IT Park in the college.
- Students under goes In-Plant training in the companies annexed in the college.
- Using LCD projector for teaching UG/PG classes.
- Conducting subject related talks by the experts drawn from the diverse fields.
- Arranging visits to industries.
- Giving students the opportunity to learn by field experience through educational tours & camps.
- Entrepreneurship.
- MOOC Courses

2.7 Total No. of actual teaching days

during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Computerization of examination process
- Question paper setting and valuation by external examiners
- Answer papers are replaced by answer booklet
- Pre-printed stationeries are used for printing mark statements
- Holograms are used in the mark statements as a security measures with 6 other security checks
- Transparency is used in valuation by the way of re-totalling, re-evaluation and obtaining copies of answer sheet
- Dummy numbers are used for valuation
- Autonomous result passing board decides publication of results
- Autonomous results published well in advance
- Autonomous results uploaded in college website
- Hall tickets and marks statements carries the photograph
- Examination date and session is printed in the hall tickets

2.9 No. of faculty members involved in curriculum

105	105	105
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restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

- All faculty members are Boards of Study Members

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage :

S.NO	TITLE OF THE PROGRAMME	TOTAL NO OF STUDENTS	DISTINCTION	I	II	III	PASS %
1	I BBA	38	4	10	5	0	73
2	II BBA	34	1	17	1	0	70
3	III BBA	47	2	15	12	8	86
4	I BCA	44	2	15	5	0	56
5	II BCA	54	8	14	2	0	55
6	III BCA	54	6	29	7	2	86
7	I B.Sc CDF	47	14	22	2	0	90
8	II B.Sc CDF	44	14	20	1	0	97

S.NO	TITLE OF THE PROGRAMME	TOTAL NO OF STUDENTS	DISTINCTION	I	II	III	PASS %
9	III B.Sc CDF	22	15	7	0	0	100
10	I B.COM	53	2	6	19	4	70
11	II B.COM	43	6	22	5	0	80
12	III B.COM	48	14	27	2	0	91
13	I B.COM(CA)	113	9	42	10	0	59
14	II B.COM(CA)	100	22	52	6	0	90
15	III B.COM(CA)	95	27	44	2	0	86
16	I B.Sc CS	60	2	18	1	0	45
17	II B.Sc CS	48	10	18	4	0	89
18	III B.Sc CS	77	8	26	9	0	68
19	I B.Sc CT	44	0	19	2	0	54
20	II B.Sc CT	27	4	1	0	0	56
21	III B.Sc CT	47	12	14	1	0	66
22	I BA English	23	0	7	3	1	48
23	II BA English	23	2	11	7	1	91
24	III BA English	19	7	11	1	0	100
25	I B.Sc IT	58	1	14	4	0	40
26	II B.Sc IT	40	5	11	2	0	82
27	III B.Sc IT	56	3	19	13	1	82
28	I B.Sc MATHS	53	16	22	9	1	96
29	II B.Sc MATHS	35	8	16	0	0	77
30	III B.Sc MATHS	17	9	6	0	0	94
31	I B.COM(PA)	58	2	16	15	0	62
32	II B.COM(PA)	42	9	19	8	0	92
33	I PHYSICS	17	3	8	3	0	88
34	I B.COM(BPS)	17	1	9	4	1	94
35	II B.COM(BPS)	27	3	18	0	0	81
36	I B.Sc VISCOM	41	1	19	2	0	79
37	II B.Sc VISCOM	47	1	11	9	0	68
38	III B.Sc VISCOM	44	9	12	0	0	67
39	I MBA	32	22	5	0	0	96
40	II MBA	54	33	6	0	0	74
41	I M.COM	13	0	10	0	0	100
42	II M.COM	16	14	1	0	0	100
43	I MSC(CS)	18	4	4	0	0	44
44	II MSC(CS)	35	27	7	0	0	100
45	I MSC(IT)	22	3	5	0	0	50
46	II MSC(IT)	28	8	8	7	0	96
47	I MA MassCom	17	3	4	0	0	64
48	II MJMC	21	1	7	0	0	67

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Academic audit is conducted once in a month.
- IQAC collects feedback from the students, alumni, employer and parents in a structured questionnaire and analyzes the data. The report is submitted to the principal.
- Student Surveys are conducted in the mode Teacher Assessment Questionnaire.
- The IQAC facilitates the faculty to attend Refresher courses, orientation programmes, workshops and seminars.
- University and autonomous results for various classes are discussed and analysed critically.
- Performance of the students in the assignments, class tests and model examinations are continuously examined and remedies are suggested.
- Departments are asked to prepare question bank.
- The IQAC monitors the teaching learning process by reviewing lesson plan, mentoring the teachers who have variations.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	4
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	05
Staff training conducted by other institutions	10
Summer / Winter schools, Workshops, etc.	13
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	02	-
Technical Staff	11	-	03	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Setting up of Research centres in the subjects of Computer Science, Commerce and Business Administration/Management where the faculty members of the college will guide the students for pursuing their M.Phil/doctoral degrees.
- 42 Proposals for minor research projects in UGC.
- Applying for various funding agencies to conduct research project, conferences and Faculty development programme.
- Various National/International Journals are subscribed for the Library

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	8
Outlay in Rs. Lakhs	-	-	-	75

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	-	06	42
Outlay in Rs. Lakhs	10,27,500	-	10,27,500	86

3.4 Details on research publications

	International	National	Others
Peer Review Journals	45	15	
Non-Peer Review Journals	7	5	
e-Journals	5	3	
Conference proceedings	25	45	2

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	One	UGC	10,55,000/-	7,47,500/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)	-	NABARD	50000/-	50000/-
		EDI	20000/-	20000/-
Total			11,25,000/-	8,17,500/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	5			1
Sponsoring agencies		NABARD, EDI			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

- 04 -

3.14 No. of linkages created during this year 13

The college has signed & Renewed MOUs with

- Larsen & Toubro,
- Bezalal Infotech
- The DeFrank Group.
- Marico Ltd.,
- CRI Pumps,
- Yellow Hammer Accessories,
- Meridian Apparels,
- AKR Exports,
- Ramu Creations and Exports,
- G K Engineering,
- KeyMind Learning India Pvt Ltd.,
- Tradeindia.com,
- Magna Electro Castings,
- Navia Markets Ltd.,
- Sprout Wings,
- Silver Tongue etc.
- Saiss, USA
- Reliance Jio Infocomm, Mumbai
- Edudharma, Coimbatore
- Mazenet, Chennai.

3.15 Total budget for research for current year in lakhs:

From funding agency 20 From Management of University/College 14

Total 34

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
1	-	-	-	1	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

5 -

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="12"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="36"/>	Any other	<input type="text"/>

- Conducted Orientation programme for the first year students
- Vision Screening Camp conducted for 2000 students
- Blood donation and Blood grouping was conducted in the adopted village and students of adopted school
- Sapling of tree around 2 lakhs plant were sapled
- World Water day was observed
- Conducted Yoga Training for children of adopted school
- Eye Donation awareness Rally was organized in co-ordination with Aravind Eye Hospital
- Cancer aware programme was conducted in co-ordination with Oncology department of Sri Ramakrishna Hospital, Coimbatore
- Health care and cleanliness awareness camp was organised for village people.
- Diabetes awareness day
- Helmet Awareness day
- Dengue Awareness

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation camps were conducted by NSS on campus in which the students took part in large numbers
- Student volunteers took out rallies to generate awareness on traffic safety, unmanned railway crossing awareness, environment and other socially relevant issues.
- Voting awareness programme
- Rain water harvesting

- AIDS Awareness
- IPS/IAS Coaching
- NSS units of the college have adopted a village, where awareness and sensitization campaign are organised on issues like women empowerment, female infanticide, drug addiction, health and nutrition, sanitation and hygiene etc.
- The NSS students are undertaking special camps on cleanliness, beautification drives.
- Sadbhawana Diwas celebrated.
- Awareness on female foeticide.
- Book donation to prison
- Computer donated to Government School
- Saplings planted
- Red Ribbon Club Activities: Spreading awareness regarding HIV/Aids, Candle light March, Lectures, Street Play, organised Poster Competition, Rangoli Competitions, Quiz competition organised, Rally to create awareness regarding HIV/AIDS.
- Institution offers fee concessions for economically backward and marginalized students.
- In association with CEC “Voters Registration Drive” was conducted.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.09 Acre	-	-	5.09 Acre
Class rooms	51	-	-	51
Laboratories	9	1	Management	10
Seminar Halls	2	1	Management	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	3	-	-	3
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-

4.2 Computerization of administration and library

Yes. Library has an exclusive E-Library facility. The operations of the Library are computerized. 15 Computers are in operation for the in-house activities of the Library. The Library had been using Smart campus Software.

The Administrative and Accounts Offices have been using Smart Campus and Tally software with various modules for their various operations.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11016	Rs.3386100/-	725	Rs.250000/-	11741	3636100/-
Reference Books	358	Rs.1,80,410/-	75	Rs. 48,370/-	433	228780/-
e-Books						
Journals	20		12		32	
e-Journals	INFLIBNET, DELNET	-	-	-		
Digital Database						
CD & Video	871		36		907	
Others (specify)	-	-	-	-		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	362	5	19 mbps			4	36	24
Added	20	-	5 Mbps			1	2	5
Total	382	5	24 Mbps			5	38	29

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The Technical department provides and manages internet access to all the departments in the college including library and hostel through both Wi-Fi and broadband connections. Secured and personal accesses to internet are provided to students and faculty members. They can access internet services on their personal devices including tablets, laptops and mobile phones thereby performing various computing tasks easily and efficiently.

The Department of Computer Science also conducted exhibitions on various innovative and useful software available as free or open source on the internet. Software which can be helpful in day to day life are showcased in the exhibition and interested faculty members were provided copies of these software, free of cost. Also the department of computer science conducted a Faculty development programme on the usage of Google Apps for Class room administration and Paper less office administration.

The faculty members of the Department of Computer Science are encouraged to help students and faculty members of other departments in their endeavour to update their technical and computing skills.

The faculty members of other departments were apprised of various time saving techniques and tools which can be very helpful in their research and publication related activities.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.2.6
ii) Campus Infrastructure and facilities	Rs.2.8
iii) Equipments	Rs.17.73
iv) Others	Rs.2.54
Total :	25.67

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- During Orientation, students were familiarized with the rules and regulations given in students handbook
- IQAC gave maximum publicity about Student Grievance Redressed Cell.
- Updating the information of support services in the college prospectus.
- Arranging interactive session with the students to familiarize them about the student support services provided by the College.
- Receiving the feedback from the students on the utility of these services and making them more efficient.
- Student charter board has been displayed in the prominent positions to provide awareness to the students.

5.2 Efforts made by the institution for tracking the progression

- All students are a part of the Mentoring Program. Individual mentor tracks the progress of the students during their stay in college. Academic and personal issues of the students are sensitively handled by the mentors.
- Departments have been instructed to maintain a database of students once they leave the alma mater
- Alumni Association also tracks the students progression
- Holding regular Class Tests for undergraduate classes and analysing the progress of the students.
- Distributing updated assignments and projects on different subjects.
- Discussing the assignments in the tutorials.
- Remedial classes in the evening for slow learners.
- Test marks and attendances are sent regularly to parents through E – post and bulk SMS.
- Continuous Internal Assessment marks and End Semester Marks are tracked for the progression of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1777	260	12	21 (M.Phil)

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1052	52		985	48.3

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
876	265	09	887	0	2037	888	209	26	912	2	2037

Demand ratio 1:1 Dropout % 2.25

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Added more books on various subjects for competitive examinations.
- Arranged lectures by the experts in communicative skills and personality development.
- Banking Exams coaching is provided by the Centre for Extended Education
- CAT Coaching
- NET Coaching

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Departments organize for interaction with alumni and industry representatives to enlighten students about career options
- Placement Cell and Career Guidance cell conduct Campus Recruitment Training for students who have enrolled for Placement
- For each stream Guest speakers are invited to counsel students about higher studies and career options

No. of students benefitted

469

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
65	583	375	143

5.8 Details of gender sensitization programmes

The College has held gender sensitisation sessions for both Teaching and Non-Teaching staff on campus, given the present situation of gender discrimination in society and the sensitivity of such relationships. The college has given equal importance to both men and women in staff recruitment and no special gender sensitization programmes are conducted.

The students are sensitized towards gender bias and made aware of their rights through a series of sensitization programme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

223

National level

02

International level

01

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	596	Rs.82,32,680/-
Financial support from government	154	Rs.6,50,750/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Regular cleaning of toilets/washrooms
- Air Conditioning of library
- Parking lots

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The graphic consists of three horizontal bars stacked vertically, each with a decorative scroll-like edge on the left. The top bar is orange and contains the text for 'Vision'. The middle bar is blue and contains the text for 'Mission'. The bottom bar is green and contains the text for 'Motto'. The background of the graphic is a light beige with a subtle diagonal line pattern.

Vision

To develop a world renowned Institution of credit which is **integrated to Industry** in an international manner to produce knowledge, skill and character in young men and women to suit emerging young India.

Mission

To provide quality education at an **affordable cost** and to maintain academic and research excellence with a keen focus on **Industry Integrated Research and Education.**

Motto

“Meaningful Industry Ready Education and Research by all means”

6.2 Does the Institution have a management Information System?

Yes. The college functions on an ERP smart campus.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum development has been the prime focus in the post autonomy period.
- Regular review of the syllabi is done by taking feedback from the students, alumni, industry experts and academic experts.
- Faculties are also encouraged to upgrade their subject knowledge by attending research conferences/seminars.
- On the basis of the feedback received and latest updates in the subject, Departments have

brainstorming sessions.

- The revision/new syllabi is prepared by the Department members and put before the Board of the Studies. The BOS undertakes a complete evaluation of the syllabus, evaluation scheme and references.
- The recommendations of the Board of Studies of all the Departments are placed before the Academic Council for its approval.
- The recommendations of the Academic Council are placed for final approval before the highest decision making body – the Governing Council.
- In curriculum design the UGC norms and University regulations are strictly abided with.

6.3.2 Teaching and Learning

- Live Research Project as a part of continuous internal assessment
- Experiential learning like Entrepreneurial ventures to raise funds for social causes
- Online submissions of assignment
- Internships
- Guest Lectures
- Industrial Visits
- Encouraging students to write research papers/photo essays to be published

Teaching

- The College has highly qualified and dedicated faculty with many of them possessing doctoral degrees in their respective subjects.
- To make teaching more effective and useful to the students, teachers are continuously encouraged to use innovative methods.
- They are facilitated in the use of technological audio-visual aids like the LCD by providing smart classrooms
- The faculty members are provided with ample opportunities to do online courses.
- Teachers are also encouraged to brush-up their knowledge by attending conferences, seminars and workshops organised by the various educational institutions.
- The class room teaching is supplemented by organising lectures by the experts in the various fields.

Learning

- To inculcate the habit of learning among the students, student centric participating methods are encouraged. These includes group discussion (in the tutorials) home assignments, seminars, project work etc.
- Participative learning is also promoted by self learning through books, journals, internet and other such services. Students are provided free internet access.
- The college exposes the students to outdoor learning through educational trips excursions and camps etc.
- The college holds free remedial classes for weaker students in the evening.

6.3.3 Examination and Evaluation

- Annual and Semester Examination is conducted by the Bharathiar University/College. These include theory, practical, viva voce and project work.
- During the academic session, the college holds two internal examinations. The progress of the students is monitored through continuous internal assessment, which is based on attendance, internal examinations, seminar and assignments.
- In order to ensure transparency students are shown their answer books of house examinations/tests. Teachers point out the short coming and suggest improvements. Internal assessment is displayed on the notice board before submitting it to the university.
- Students and parents are informed about the Continuous Internal Assessment and End Semester marks break up and evaluation methods during orientation and through student handbook.
- Weightage is given to CIA and ESE so that learning is a continuous process.
- Evaluation is centralized.
- Entire exam process is online

6.3.4 Research and Development

- Ph.D Programmes in Computer science and Management Science started in the year.
- M.Phil in Commerce is also started in this year.
- A research committee has been established to promote research among the faculty members.
- Research centres in the subjects of Tamil, English, Computer Science, Visual Communication, Commerce and Management have been in process of establishing for improving the research climate in the college.
- Teachers are motivated to participate in conferences, seminars and workshops held at this college and other institutions. For this purpose they are provided On duty.

- Faculty were made aware of the need to pursue research which resulted in more number applying for minor research projects and Major Research Projects.
- Faculty were provided financial aid for attending seminars and presenting papers.
- Publication fees for research article/paper is borne by the management for publishing the papers of the faculties in journals with ISSN numbers

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Our Library has recently undergone flooring. To give our readers best of comfort and encourage relaxed reading new furniture has been replaced.
- A digital library has been established with 25 Computers.
- DELNET is subscribed
- Our library continuous provides access to e-resources to its members through N-LIST Programme of INFLIBNET UGC. Under this Programme the faculty members have been provided with Log in Ids and Passwords for accessing the e-resources anytime and anywhere.
- Our Stack Areas are well stocked and flexible to accommodate the latest reading and research material on various faculties.
- Reference Section is also well equipped with all possible reference material ranging from Encyclopaedias on various faculties to year books and books for competitive examinations like CAT/IAS, TNPSC and UPSC and so on.
- Section of the Library is devoted to Periodical Section. Multi faculty Journals, knowledge based and general magazines, newspapers in various languages are housed in this section.
- CD ROMs covering literature and various other subjects are also provided in the Periodical Section of the Library.
 - Giving user orientation to the students stressing the importance of the Library.
 - Giving presentations to the students about various resources available in the library and by giving them training to make use of these resources.
 - Live Demonstrations given to the students to access e-resources.

6.3.6 Human Resource Management

Teachers Quality:

- As an educational institution the main Human Resource is Faculty, therefore the faculty quality is given the topmost priority by the management.

- To maintain quality performance based incentives in the form of appreciation letters/certificates and awards are given to the employees.
- The faculties are encouraged to do research work, publish paper in reputed journals and apply for projects in different agencies.
- To meet the changing requirements of the curriculum the college encourages its teachers to enrol for various faculty development programmes like Refresher Courses conducted by Academic Staff College, Bharathiar University.
- At the beginning of every academic year, induction programme is organised for newly appointed teachers.
- Salaries were upgraded for every year.
- EPF was extended to the staff after minimum years of service
- Staff picnic was organized
- Separate HR policy is devised

6.3.7 Faculty and Staff recruitment

- The recruitment of faculty and non-teaching staff is done strictly by following the rules and regulations laid down by the UGC, Tamil Nadu Government and Bharathiar University
- Advertisements were placed in the leading newspapers and on college website about vacancies.
- Management has also taken the decision to recruit more of staff with Ph.D degree

6.3.8 Industry Interaction / Collaboration

- To provide practical knowledge, experts from the industry are invited to deliver talks and interaction with the students.
- The College arranged visits of the students to the industries and scientific institutions to get first hand information.
- Company executives are also invited to train the students.
- We at Rathinam, is surrounded by the Technical industries.
- We are present amidst IT/ITES companies, who are MNCs present worldwide.
- Rathinam Groups have tied up with industry associations like CII, NHRD etc, and MNCs like VWR, Reliance, and companies present near us like Indoshell, MAS Solar systems, De-Frank Group of companies, Bezalel Solutions, which are committed to provide opportunities and training for our students studying various courses at our college.
- There is a mutual interactions planned with the support of the Industry Interactions through Guest lectures, Internships, Placements, Visits and other projects, FDPs etc.

- We have collaborated through the ITEZ zone, which has ICICI training division, L&T training division, to serve the students and the society in a better way, by imparting knowledge and skill-sets to the needy.

6.3.9 Admission of Students

- The College is one of the pioneer institutions in this part of the country. For admission process, the publicity is multipronged and well planned.
- The process is advertised in daily News papers and is also put on the website of the College.
- The prospectus contains all the necessary information on admission related topics.
- The admissions are centralised and are made at the University level.
- The college follows the Government of Tamil nadu /Bharathiar University reservation policy for all classes with regards to various categories such as SC/ST/OBC/ Freedom Fighters/ Defence Personal and Ex-Servicemen/Kashmiri Migrants /differently abled, sports persons, Single Girl Child etc.
- Date of issue of application forms, submission, fees, reservations etc are displayed on college website and made available through Prospectus.

6.4 Welfare schemes for

Teaching	Salary Structure Revamped and EPF was introduced
Non teaching	Salary Structure Revamped and EPF was introduced
Students	Medical Insurance

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	-	Yes	Principal
Administrative	yes	-	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The exam process is computerized
- Photo copying facility of answer script is made available for students
- 360 degree seating arrangement for end semester exams

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

- Alumni are members of Board of Studies
- Alumni are guiding students as mentors
- Alumni Association had its annual get together every year

6.12 Activities and support from the Parent – Teacher Association

- There is periodic interaction between faculty and parents, whereby feedback is reciprocated.
- Orientation for parents of first year degree students is conducted on the first day of the academic year to familiarize them about rules and regulations, exam pattern, placement opportunities etc.
- Class tutors maintain regular contact with the Parents.

6.13 Development programmes for support staff

The following activities have been introduced for the support staff:

- Participation in the computer related training programmes.
- Distressing them through regular yoga classes.
- Interest free loans in case of emergency
- Get together of staff along with their families on important festivals.
- Health Check up organized

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Networking in the college, for internal communication and circulating official notices, circulars and orders have saved papers.
- Planting more trees in the campus.
- Sensitizing the students on environmental issues through talks, posters.
- The Eco Club actively campaigned for Water Conservation
- Rain water harvesting
- Campus cleaning done by NSS volunteers

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Digitisation of college library.
- Focus on offering internships for students.
- Increase in number of faculty registered for Ph.Ds.
- Corporate Recruitment Training to enhance placement opportunities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
<ul style="list-style-type: none">• To get the A Grade in the Reassessment of NAAC	<ul style="list-style-type: none">• The Institution attained 'A' Grade after the Peer Team Visit during 13th, 14th & 15th April 2016.
<ul style="list-style-type: none">• To Improve the Transport Facility	<ul style="list-style-type: none">• New Buses purchased and Buses has been extended to the remote places.
<ul style="list-style-type: none">• To Improve the Hostel Facility	<ul style="list-style-type: none">• Solar water heater facility in the hostel was established.• CCTV and Wi-Fi facility provided to the inmates of the hostel.
<ul style="list-style-type: none">• To Strengthen the Administration well defined standard operating procedures in all departments	<ul style="list-style-type: none">• Through IQAC, the standard operating procedures were circulated and mentored to the all the faculty members.• E-circular system introduced to support the eco-system (reducing paper).
<ul style="list-style-type: none">• To apply more research projects	<ul style="list-style-type: none">• 42 Minor Research Proposals were submitted to UGC.• EDI, Ahemdhabad sanctioned Rs.20000/- for the EAC Camp.• NABARD, Chennai Sponsored Rs.50000/- for the conduct of Seminar.• RGNIYD, Chennai sponsored Rs.2,00,000/- for the Skill Development program.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

(*Provide the details in annexure – Annexure – III)

7.4 Contribution to environmental awareness / protection

- The Eco club organised a talk and held poster making competition on environment day.
- Contribution environment society organised talks, poster making competitions environment day.
- Earth day celebrated by switching of lights in the college campus and the hostels.
- Creating awareness on energy saving drives.
- Environmental Science is a compulsory credit course for all the 2 year students
- Projects/assignments focused on sensitizing students on community/environment issues
- Environmental Exhibitions are conducted by students to create awareness about environmental issues

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

IT PARK & INCUBATION CENTER

- Rathinam Technopark
- Embassy Techzone IT/ITES-SEZ

INFRASTRUCTURE, SERVICES, & ENTERTAINMENT

- Rathinam Housing
- Fine Stay Hotel
- Rathinavani 90.8 Community Radio

Infrastructure

- Incubation Center to Help Student Start ups
- Entrepreneur Development Cell
- Free International Business Internship to MBA students
- Free advanced Tablet PC for MBA students
- CEO meets
- Industrial Visits
- Internships
- Soft skills training
- Front line self-supporting college.

- Institute has 5.09 acres of sprawling land.
- Placement of students in reputed companies like TCS, WIPRO, INFOSYS, CTS etc.,
- Rendering assistance to the people in surrounding areas for their social and economic upliftment.
- Having excellent greenery so as to have pollution free and eco-friendly environment.
- Alumni well settled in variant areas.
- Impressive and appreciable Teacher-Student Interaction.
- Co-curricular activities in a time bound framework.
- Regular Teacher evaluation by the students.
- Research Publications are encouraged with cash award.
- Adequate infrastructure.
- Well Qualified, dedicated and devoted faculty.
- Strong concern to impart quality education.
- Constant endeavours to acquire skills in teaching and learning practices.
- Team spirit to achieve organizational objectives.
- Faculty available and accessible to students round the clock.
- Well-developed laboratories to pursue project works.
- Regular industrial visits.
- Round the clock internet facility.
- Clubs for curricular and co-curricular activities
- Department associations.
- Departmental library facility.
- Spacious hostels for boys and girls.

Weaknesses

- It attracts average quality students.
- Performance in competitive examinations is not up to the mark.
- Poor communications skills of the students.
- Consultancy is limited

Opportunities

- Our students can be employed in large number in the industry annexed in our campus.
- Several small scale industries are around the college and nearby SIDCO (Small Industries Development Corporation) of Tamilnadu government is in Kurichi area 2 KM

away from college and we can have interaction with them to impart training and placement for students.

- As the industries are in and around the college there is a great scope for taking up consultancy works, Counselling, Guest lectures etc.,
- Scope to introduce new courses.

Challenges

- In view of mushrooming of colleges in the coimbatore city, Competition is heavy with the surrounding Institutions.
- Opening of more interdisciplinary programmes
- Organization of International conference
- Drift of students from Conventional courses to the Non- Conventional courses
- Imparting knowledge of English to the students of vernacular medium.

Admitting students at lower percentages at entry point & improve their percentages at maximum extent.

8. Plans of institution for next year

- * To Introduce Psychology course in the college.
- * To include Chartered Accountant course in the curriculum.
- * To conduct the industry needed programming concepts and tools will be provided as add-on course to the students.
- * To revamp the curriculum as per the suggestions of the UGC for the batch 2017-2018.
- * To provide Wi-Fi to the entire campus.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

RATHINAM COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
COIMBATORE-641 021
Academic Calendar - 2015 - 2016

JUNE 2015

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	MON		Reopening for Staff	
2	TUE			
3	WED	1	Reopening for students ODD semester 2015	1
4	THU	2		2
5	FRI	3		3
6	SAT		WORKING DAY (STAFF)	
7	SUN		HOLIDAY	
8	MON	4	Submission of ODD Semester Elective Subject	4
9	TUE	5		5
10	WED	6		6
11	THU	1		7
12	FRI	2	Maths Students activity	8
13	SAT		HOLIDAY	
14	SUN		HOLIDAY	
15	MON	3	Submission of Internal examiner profile and subject handling particulars	9
16	TUE	4	Guest Lecture CDF /Computer Science	10
17	WED	5	Guest Lecture BBA/Tamil/ Computer Science	11
18	THU	6	Guest Lecture commerce	12
19	FRI	1		13
20	SAT		WORKING DAY (STAFF)	
21	SUN		HOLIDAY	
22	MON	2	CSR Commerce	14
23	TUE	3	Guest Lecture English	15
24	WED	4	Maths Guest Lecture /Industrial Visit CDF	16
25	THU	5		17
26	FRI	6		18
27	SAT		HOLIDAY	
28	SUN		HOLIDAY	
29	MON	1	Guest Lecture Commerce	19
30	TUE	2	Guest Lecture -Computer science	20

JULY 2015

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	WED	3	Test-1 & Submission of Question Bank	21
2	THU	4	Test-1	22
3	FRI	5	Test-1	23
4	SAT		WORKING DAY (STAFF)	
5	SUN		HOLIDAY	
6	MON	6	Test-1	24
7	TUE	1	Test-1	25
8	WED	2	Test-1	26
9	THU	3	Guest Lecture BBA/CDF	27
10	FRI	4	Guest Lecture / Computer science	28
11	SAT		HOLIDAY	
12	SUN		HOLIDAY	
13	MON	5	Guest Lecture -Commerce	29
14	TUE	6	Guest Lecture -Maths	30
15	WED	1	Guest Lecture -English	31
16	THU	2	Submission of Test-1 Statement of Marks	32
17	FRI	3		33
18	SAT		RAMZAM - HOLIDAY	
19	SUN		HOLIDAY	
20	MON	4	CDF Industrial Visit / CSR Commerce	34.
21	TUE	5	Guest Lecture -Maths	35
22	WED	6		36
23	THU	1	Guest Lecture -Commerce	37
24	FRI	2	Guest Lecture / Computer ScienceWorkshop	38
25	SAT		WORKING DAY (STAFF)	Compensatory FOR JULY 18
26	SUN		HOLIDAY	
27	MON	3	Guest Lecture /English /CDF	39
28	TUE	4	Guest Lecture - CSR/BBA/Computer Science	40
29	WED	5	Test-2	41
30	THU	6	Test-2	42
31	FRI	1	Test-2	43

AUGUST 2015

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	SAT		WORKING DAY (STAFF)	
2	SUN		HOLIDAY	
3	MON	2	Test-2	44
4	TUE	3	Test-2	45
5	WED	4	Test-2	46
6	THU	5	Dispatch of END Semester/ Examinations Fees Applications	47
7	FRI	6	International conference -Commerce	48
8	SAT		HOLIDAY	
9	SUN		HOLIDAY	
10	MON	1	Guest Lecture -English	49
11	TUE	2	National conference TamilMATRIX -Workshop-Maths	50
12	WED	3	CDF Industrial Visit / Guest Lecture -Commerce	51
13	THU	4	Submission of Test-2 Statement of Marks	52
14	FRI	5	National conference- BBA	53
15	SAT		INDEPENDENCE DAY	
16	SUN		HOLIDAY	
17	MON	6	Guest Lecture -Computer Science	54
18	TUE	1	Exam Fees Without Fine Last Date	55
19	WED	2	Despatch of Practical Exam Time Table	56
20	THU	3	National conference- Maths	57
21	FRI	4	Submission of filled in practical time table	58
22	SAT		HOLIDAY	
23	SUN		HOLIDAY	
24	MON	5	Guest Lecture / Students Paper Presentation-BBA	59
25	TUE	6	Exam Fees With Fine Last Date	60
26	WED	1	Test-3	61
27	THU	2	Submission of END Semester Examinations Fees Applications	62
28	FRI	3	Test-3& Issues of approved practical time table Flamboyance-15	63
29	SAT		WORKING DAY (STAFF)	
30	SUN		HOLIDAY	
31	MON	4	Test-3	64

SEPTEMBER 2015

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	TUE	5	Test-3	65
2	WED	6	Test-3	66
3	THU	1	Submission of Model Exam Question Paper/ National Conference -English	67
4	FRI	2	CDF Guest Lecture / Work Shop BBA	68
5	SAT		WORKING DAY (STAFF)	
6	SUN		HOLIDAY	
7	MON	3	Guest Lecture/ Computer Science	69
8	TUE	4	Guest Lecture - Maths	70
9	WED	5	Odd Semester Practical Exam Starts	71
10	THU	6	Despatch of Model Examinations Time Table	72
11	FRI	1	Submission of Test-3 Statement of Marks/ National FDP -English	73
12	SAT		HOLIDAY	
13	SUN		HOLIDAY	
14	MON	2	Despatch of END Semester Examinations Time Table	74
15	TUE	3	FDP-Maths/ Guest Lecture -English	75
16	WED	4	Guest Lecture-BBA /National Seminar	76
17	THU		VINAYAKAR CHATHURTHI	
18	FRI	5	FDP- Commerce	77
19	SAT		WORKING DAY (STAFF)	
20	SUN		HOLIDAY	
21	MON	6	FDP-\Tamil Certificate Course- CDF	78
22	TUE	1	Guest Lecture -Maths, Certificate Course-CDF	79
23	WED	2	Guest Lecture -BBA/Computer Science	80
24	THU		BAKRID	
25	FRI	3		81
26	SAT		HOLIDAY	
27	SUN		HOLIDAY	
28	MON	4	Model Exam	82
29	TUE	5	Model Exam	83
30	WED	6	Model Exam	84

OCTOBER 2015

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	THU	1	Model Exam	85
2	FRI		GANDHI JAYANTHI	
3	SAT		HOLIDAY	
4	SUN		HOLIDAY	
5	MON	2	Model Exam	86
6	TUE	3	Model Exam	87
7	WED	4	Model Exam	88
8	THU	5	Model Exam	89
9	FRI	6	Model Exam & Submission of Student Consolidate Attendance	90
10	SAT		WORKING DAY (STAFF) Faculty Development Program	
11	SUN		HOLIDAY	
12	MON		FDP -Commerce	
13	TUE			
14	WED		Odd semester Exam Starts	
15	THU			
16	FRI		Submission of Model Exam Statement of Marks & Internal Mark	
17	SAT		HOLIDAY	
18	SUN		HOLIDAY	
19	MON			
20	TUE			
21	WED		AYUTHA POOJA	
22	THU		VIJAYADHASAMI	
23	FRI			
24	SAT		WORKING DAY	
25	SUN		HOLIDAY	
26	MON			
27	TUE			
28	WED			
29	THU			
30	FRI			
31	SAT		WORKING DAY/ FDP-BBA	

NOVEMBER 2015

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	SUN		HOLIDAY	
2	MON			
3	TUE			
4	WED			
5	THU			
6	FRI			
7	SAT		WORKING DAY (STAFF)	
8	SUN		HOLIDAY	
9	MON			
10	TUE		DEEPAVALI	
11	WED		HOLIDAY	
12	THU			
13	FRI			
14	SAT		HOLIDAY	
15	SUN		HOLIDAY	
16	MON			
17	TUE			
18	WED			
19	THU			
20	FRI			
21	SAT		WORKING DAY (STAFF)	
22	SUN		HOLIDAY	
23	MON	1	College reopens for Even Semester	1
24	TUE	2		2
25	WED	3		3
26	THU	4	Submission of ODD Semester Elective Subject	4
27	FRI	5	MATRIX CLUB/ Guest Lecture - Computer science	5
28	SAT		WORKING DAY (STAFF)	Compensatory FOR Nov 11
29	SUN		HOLIDAY	
30	MON	6		6

DECEMBER 2015

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	TUE	1	Guest lecture	7
2	WED	2		8
3	THU	3	Submission of Internal examiner profile and subject handling particulars	9
4	FRI	4	Guest Lecture -English	10
5	SAT		WORKING DAY (STAFF)	
6	SUN		HOLIDAY	
7	MON	5	Guest Lecture -Computer Science	11
8	TUE	6	Guest Lecture -BBA	12
9	WED	1	Work shop -Commerce	13
10	THU	2	Guest Lecture -Maths \Industrial Visit	14
11	FRI	3	Students Paper Presentation	15
12	SAT		HOLIDAY	
13	SUN		HOLIDAY	
14	MON	4	Guest Lecture -Commerce	16
15	TUE	5		17
16	WED	6	Ramanujar Birthday Celeberation	18
17	THU	1		19
18	FRI	2	Guest Lecture -Computer Science	20
19	SAT	3	WORKING DAY (STAFF & STUDENT) National Workshop	21
20	SUN		HOLIDAY	
21	MON	4	Test-1 & Submission of Question Bank	22
22	TUE	5	Test-1	23
23	WED	6	Test-1	24
24	THU		MILAD-UN NABI	
25	FRI		CHRISTMAS	
26	SAT		HOLIDAY	
27	SUN		HOLIDAY	
28	MON	1	Test-1	25
29	TUE	2	Test-1	26
30	WED	3	Test-1	27
31	THU	4	Guest Lecture -Computer Science	28

JANUARY 2016

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	FRI		NEW YEAR	
2	SAT		HOLIDAY	
3	SUN		HOLIDAY	
4	MON	5	Guest Lecture CDF\BBA	29
5	TUE	6	Guest Lecture -Maths	30
6	WED	1		31
7	THU	2	Submission of Test-1 Statement of Marks	32
8	FRI	3	Guest Lecture -Computer Science	33
9	SAT		HOLIDAY	
10	SUN		HOLIDAY	
11	MON	4	Guest Lecture -Commerce	34
12	TUE	5		35
13	WED		POGI HOILDAY	
14	THU		PONGAL HOILDAY	
15	FRI		PONGAL HOILDAY	
16	SAT		HOLIDAY	
17	SUN		HOLIDAY	
18	MON	6	Guest Lecture -English	36
19	TUE	1	CSR-Commerce	37
20	WED	2	Guest Lecture -CDF/ Inter school Fest Maths	38
21	THU	3	Intra Department Competition	39
22	FRI	4	Alumni Interaction-BBA	40
23	SAT		HOLIDAY	
24	SUN		HOLIDAY	
25	MON	5	Guest Lecture Computer Science/ Industrial Visit CDF	41
26	TUE		REPUBLIC DAY	
27	WED	6	Test-2	42
28	THU	1	Test-2	43
29	FRI	2	Test-2	44
30	SAT		HOLIDAY	
31	SUN		HOLIDAY	

FEBRUARY 2016

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	MON	3	Test-2	45
2	TUE	4	Test-2	46
3	WED	5	Test-2 & Dispatch of END Semester Examinations Fees Applications	47
4	THU	6	Certificate Course-CDF Guest Lecture -Computer Science	48
5	FRI	1	Certificate Course-CDF\ Guest Lecture -Maths	49
6	SAT		HOLIDAY	
7	SUN		HOLIDAY	
8	MON	2	Guest Lecture -Commerce	50
9	TUE	3	Guest Lecture -BBA	51
10	WED	4	Submission of Test-2 Statement of Marks	52
11	THU	5	TYCOONS 2016	53
12	FRI	6	Seminar Cum Workshop-CDF	54
13	SAT		HOLIDAY	
14	SUN		HOLIDAY	
15	MON	1	Exam Fees Without Fine Last Date	55
16	TUE	2	Despatch of Practical Exam Time Table	56
17	WED	3	FDP- CSR -Maths	57
18	THU	4	Submission of filled in practical time table	58
19	FRI	5	Industrial Visit -CDF	59
20	SAT	6	HOLIDAY	60
21	SUN		HOLIDAY	
22	MON	1	Exam Fees With Fine Last Date	61
23	TUE	2	Test-3	62
24	WED	3	Submission of END Semester Examinations Fees Applications	63
25	THU	4	Test-3& Issues of approved practical time table	64
26	FRI	5	Guest lecture -CDF/ComputerScience	65
27	SAT		HOLIDAY	
28	SUN		HOLIDAY	
29	MON	6	Work shop-Commerce	66

MARCH 2016

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	TUE	1		67
2	WED	2	Submission of Model Exam Question Paper	68
3	THU	3	Guest Lecture -English	69
4	FRI	4	Guest Lecture -English \ Workshop 2 CDF	70
5	SAT	5	Faculty Development Program	71
6	SUN		HOLIDAY	
7	MON	6	Odd Semester Practical Exam Starts	72
8	TUE	1	Guest Lecture -Maths	73
9	WED	2	Despatch of Model Examinations Time Table	74
10	THU	3	Submission of Test-3 Statement of Marks	75
11	FRI	4	Despatch of END Semester Examinations Time Table	76
12	SAT	5	CSR- Commerce	77
13	SUN		HOLIDAY	
14	MON	6	Guest Lecture -Commerce	78
15	TUE	1	Guest Lecture -BBA	79
16	WED	2	Certificate Course-CDF/ Guest Lecture -Computer Science	80
17	THU	3	Certificate Course-CDF/CSR-BBA	81
18	FRI	4	Model Exam & Submission of Student Consolidate Attendance	82
19	SAT			
20	SUN		HOLIDAY	
21	MON	5	Model Exam	83
22	TUE	6	Model Exam	84
23	WED	1	Model Exam	85
24	THU	2	Model Exam	86
25	FRI		GOOD FRIDAY	
26	SAT		HOLIDAY	
27	SUN		HOLIDAY	
28	MON	3	Model Exam	87
29	TUE	4	Model Exam	88
30	WED	5		89
31	THU	6		90

APRIL 2016

DATE	DAY	DAY ORDER	PARTICULARS	WORKING DAYS
1	FRI		Even semester Exam Starts	
2	SAT		HOLIDAY	
3	SUN		HOLIDAY	
4	MON			
5	TUE			
6	WED			
7	THU			
8	FRI			
9	SAT		HOLIDAY	
10	SUN		HOLIDAY	
11	MON			
12	TUE			
13	WED			
14	THU		TAMIL NEW YEAR	
15	FRI			
16	SAT		HOLIDAY	
17	SUN		HOLIDAY	
18	MON			
19	TUE		MAHAVIR JEYANTHI	
20	WED			
21	THU			
22	FRI			
23	SAT		HOLIDAY	
24	SUN		HOLIDAY	
25	MON		Summer Coaching Class	
26	TUE		Summer Coaching Class	
27	WED		Summer Coaching Class	
28	THU		Summer Coaching Class	
29	FRI		Summer Coaching Class	
30	SAT		HOLIDAY	

Annexure II

Analysis of the feedback from stakeholders

Parents Feedback :

It serves a link between the parents and the college. Through parents feedback the requirements of parents is assessed and the students are mentored and oriented. Also the feedback helps to career plan the students successfully.

Employer Feedback:

The feedback from the employer provides us an impetus in our efforts to serve the students community and the society. It also guides us in our pursuit of excellence. The feedback from the employer is acting as a scale to measure the efficiency of the students and the benchmark of the curriculum. Also with the help of feedback the necessary changes in curriculum is made in few departments.

Alumni feedback:

The feedback from the Alumni, speaks the contribution made by the college and the efforts put up by the faculty members in shaping their careers. Also their feedback helps the management to improve infrastructure and requirements of the students. Their feedback gives the current need of industry.

Students' feedback: The analysis of student feedback helps us to continuously improve our teaching methods and make students friendly. It also helps in improving the various facilities being provided to the students.

S No	Name of the Department	Name of the Staff	Average Score	Student Feedback
			100	
1	Tamil	Dr.N.Parameswari	67	3.4
2	Tamil	Dr.S.Arockiam	62	3.1
3	Tamil	Mrs. R.Reenuga	80	4.0
4	English	Dr.M.Richard Robert Raa	90	4.5
5	English	Mr.K.Vishnugopal	53	2.7
6	English	MrG.Karthikeyan	51.5	2.6
7	English	Ms.M Elakiya	69	3.5
8	English	Ms.P.VishnuPriya	67	3.4
9	Maths	Mrs.D.Jeyanthi Prassanna	90	4.5
10	Maths	Ms.A.Nimisha	86	4.3
11	Maths	Ms.Kanimozhi	91	4.6

12	Maths	Mr.Sargurunathan	74	3.7
13	Maths	Mrs.K.B.Devaki	82	4.1
14	Physics	Ms.D.Umamaheswari	83	4.2
15	CDF	Ms.B.Bhuvaneshwari	83	4.2
16	VisCom	Mr.S.Sampath kumar	0	0.0
17	VisCom	Mr.T.J.Raju	0	0.0
18	VisCom	Mr. Panbu Selvan	55.5	2.8
19	VisCom	Ms.H.Dharani	0	0.0
20	Computer Science	Dr. R. Muralidharan	95	4.8
21	Computer Science	Mr.A.Uthiramoorthy	87	4.4
22	Computer Science	Mr.S.Raja	93	4.7
23	Computer Science	Mrs.K.Renuka	95	4.8
24	Computer Science	Ms.R.Kiruthika	92	4.6
25	Computer Science	Mr.V.Veerakumaran	88	4.4
26	Computer Science	Mr.D.Rajbalaji	91	4.6
27	Computer Science	Mr.M.Aarish	88	4.4
28	Computer Science	Ms.U.Gomathi	94	4.7
29	Computer Science	Mr.N. Arunkumar	85	4.3
30	Computer Science	Mr.L.Kathirvelkumaran	88	4.4
31	Computer Science	Ms.S.Shylaja	96	4.8
32	Computer Science	Mr.Ananda Kumar	84.2	4.2
33	Computer Science	Mrs.A.Priyadharshini	94	4.7
34	Computer Science	Dr. V. Vasanthi	95	4.8
35	Computer Science	Mrs.R.Manimegalai	91	4.6
36	Commerce	Dr.T.Santhiya Rani	80	4.0
37	Commerce	Mrs.G.Kaveri	53	2.7
38	Commerce	Mrs.M.Bhuvaneshwari	53.5	2.7
39	Commerce	Mr.S.Harikaran	77	3.9
40	Commerce	Mr.B.H.Singu	79	4.0
41	Commerce	Dr. V. T. Dhanaraj	80	4.0
42	Commerce	Ms.Chithra	75	3.8
43	Commerce	Ms.R.Shiji	78	3.9
44	Commerce	Ms.Nethra	83	4.2
45	Commerce	Ms.A.Angelchristina	82.3	4.1
46	Commerce	Ms.P.Geetha	85	4.3
47	Commerce	Ms.K.Saranya	77.5	3.9
48	Commerce	Mrs. R. Rekha	70.5	3.5
49	Management With CA	Mrs.T.M.Hemalatha	100	5.0
50	Management With CA	Ms.J.Divya	61.25	3.1
51	Management With CA	Mr. Dhinesh	78	3.9

Annexure III

Best Practice: 1

1. Title of the Practice

Alumni Interaction – on Regular Basis

2. Goal

To get an interaction with the Alumni and to know the demands of the current industry.

3. The Context

The institution was started in the year 2001 with a strength of 52 and three courses. Currently we are offering 14 UG Courses, 5 PG courses and 10 Research Programmes. Our task is to produce graduates and post graduates with a knowledge and quality that is need for the industry. In order to make them industry ready, the need of the current industry is assessed every day. The only way to get the current industry demand and their requirement is through the interaction with the alumni.

4. The Practice

The alumni forum of the institution works meticulous to make the alumni in touch with the institution. We are having a software developed by our own staff members to remind & wish the alumni thorough e-mail, SMS and to remind the respective department HOD to wish on their Birthday.

5. Evidence of Success

The success is measured through the changes in the curriculum with the introduction of subjects like Big Data Analytics in M.Sc. Computer Science and M.Sc. Information Technology. Since the Big Data Analytics and Hadoop will be the prominent Job oriented subjects.

Also, in commerce and management the SPSS and ERP (SAP) introduced to cope up the demand of the industry need.

Also, the placement statics is improved drastically compared to previous year.

Best Practice: 2

1. Title of the Practice

Plantation of Tree

2. Goal

To support and reduce the global warming.

3. The Context

In our institution, we are organizing functions frequently. In order to reduce the global warming, we decided to plant tree saplings on the day of function through our chief guests. The trees planted were maintained by the NSS volunteers, Nature Club and by the college management.

4. The Practice

Rathinam College of Arts and Science is located in the 70 Acre campus of Rathinam Techzone. In and around the institution we have more vacant land, ready for tree plantation. On the occasion of the celebrations we insist the students, the faculty coordinators and the dignitaries to plant a tree sapling.

5. Evidence of Success

Over a year the campus becomes so cool and vibrant, most liked by the students and the stakeholders.



